

# Jacob Shavlik

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Chicago | (260) 414-8289 | jshavlik@live.com

LinkedIn: <https://www.linkedin.com/in/jshavlik>

## Objective

Fully dedicate myself to employment opportunities in Chicago involving managing and maintaining computer networks and equipment.

## Skills

Recognized for leadership skills, learning quickly, teaching effectively, and maintaining operations in times of change.

- Windows Server 2008, 2012
- Forefront TMG
- VPN
- DHCP
- DNS
- Microsoft Office
- FortiNet FortiMail
- PowerConnect Switches
- Windows Desktop Support
- Exchange 2008
- VMWare vSphere
- Active Directory
- Group Policy
- Physical Security

## Professional Experience

2014—Present    Systems Administrator at ChromaSource    Columbia City, IN

- Manage and troubleshoot Windows desktop workstations, both virtual and physical
- Transition from Symantec Messaging Gateway to FortiNet FortiMail anti-spam including directing product demonstrations, purchasing, training users, reconfiguring mail transportation, and deployment
- Network routing and switching utilizing DHCP, DNS, VLANs, and firewalls both external and internal
- Storage permission management via Group Policy
- Exchange account creation, termination, assignments, and distribution group management
- Surveillance system overhaul from non-functioning DVR to 16-channel NVR
- Data entry kiosk deployments: 16 Linux stations for employees to provide up-to-the-moment production information to administration
- Offer training to employees regarding safely using computers and network resources
- Rewrote employee handbook entry regarding appropriate network and computer usage

2014	Shipping Specialist at Sweetwater Sound	Fort Wayne, IN
2013—2014	Driver at Geary Foods	Fort Wayne, IN
2012—2013	Cook at The Pork Shoppe	Chicago, IL
2011—2012	Cook at Delicious	Chicago, IL

## Education

2007-2011	Concordia Lutheran High School	Fort Wayne, IN
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